

# RESOURCE PARENT PROCESS

## STEP ONE

### WHAT'S INCLUDED IN THIS PACKET?

- APPLICATION
- CRIMINAL RECORD STATEMENT
- INCOME/EXPENSE SHEET
- HEALTH QUESTIONNAIRE
- TB SCREENING

## STEP TWO

### NEXT STEP?

- RETURN ALL COMPLETED DOCUMENTS FROM STEP ONE.
- BRING YOUR DRIVER'S LICENSE AND GET FINGERPRINTED! [BY APPT ONLY]
- PICK UP SAFE QUESTIONNAIRE 1

## STEP THREE

- RETURN COMPLETED SAFE QUESTIONNAIRE 1
- BEGIN SAFE STUDY PROCESS
  - Interviews
  - Reference Checks
- HOME INSPECTION
  - Facility / Yard Sketch
  - Emergency Disaster Plan
  - Verification of Firearms Locked
  - Rabies Vaccinations For All Pets
- PROOF OF HOME OWNERSHIP OR RENTAL
- PROOF OF CURRENT EMPLOYMENT

### TRAININGS TO COMPLETE:

- ORIENTATION (2 HRS)
- PHASE 1 (8 HRS)
- PHASE 2 (8 HRS)
- CPR/AED/FIRST AID (2 HRS)  
*[nationalcprfoundation.com](http://nationalcprfoundation.com)*
- MANDATED REPORTER (4 HRS)  
*[mandatedreporter.ca.com](http://mandatedreporter.ca.com)*
- WATER SAFETY PROGRAM (1 HR)  
*[qpicalifornia.org/videoTopic.html](http://qpicalifornia.org/videoTopic.html)*

*"Keeping Kids Safe"*



### OTHER DOCS REQUIRED

- AUTO INSURANCE  
*coverage: 100/300/100*
- DMV PRINTOUT



**FAMILY BUILDERS FOSTER CARE**  
*"BECAUSE HOME IS WHERE THE HEART IS."*